

Minutes of the Meeting of IQAC, Sankardeva Mahavidyalaya held on 04/06/2019
at Principal's Room at 11.00 AM

Agenda:

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Approval of the proceeding of the last IQAC meeting held on 27/02/2019
4. Discussion on introduction of CBCS system in the curriculum
5. Discussion on online admission system
6. Others
7. Chairperson's comment

Members present in the meeting:

1. Dr. Bijoy Borah
2. Dr. Rakesh Sharma
3. Mr. Ajit Goswami
4. Mr. Utpal Saikia
5. Dr. Nitul Gogoi
6. Mr. Arun Kr. Goswami
7. Mr. Tankeswar Dutta
8. Mr. Prabin Borah
9. Mr. Nandalal Upadhya

The meeting was presided over by the IQAC Chairperson Dr. Bijoy Borah, Principal (i/c). The coordinator of IQAC, Dr. Rakesh Sharma explained the purposes of the meeting. Proceeding of the last meeting was read out by the coordinator and the meeting unanimously approved the minutes of the last meeting. The following points were discussed and decisions were taken:

1. The coordinator of IQAC read out the detailed guidelines of CBCS system from the academic session 2019-20. The members of the meeting had raised their opinion about the problems and implementation of CBCS system. But at last all members of the house unanimously decided to introduce the CBCS system as per the guidelines given by Dibrugarh University. The meeting has formed a CBCS Board as per the guidelines of the Dibrugarh University. Mr. Lohit Borah, Associate Professor, Department of Political science was selected as the Member Secretary of this board. The meeting was also authorized to the Member Secretary to organize a workshop for the teaching and non-teaching staff for better understanding of the CBCS system.
2. The coordinator of IQAC highlighted about the online admission system. The members of the house opined their views on the online admission. The principal assured that he had already talked with the website operator regarding online admission portal.
3. The coordinator also highlighted about the preparation of academic calendar for the session 2019-20 as per the guidelines of Dibrugarh University. The meeting finally

authorized Academic Advisory Committee to prepare an academic calendar for this session.

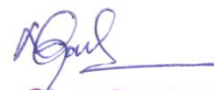
Chairperson requested all the members present in the meeting to take initiatives in implementing the resolved decisions without delay. He thanked all the members for fruitful discussion in the meeting. The meeting is ended with vote of thanks by the coordinator.

Action Taken Report:

1. Introduction of new CBCS system w.e.f 2019-20 session. A workshop was organized by CBCS Board for faculty members as well as for the students. Prof. Sarat kakoti, Department of Statistics, Dibrugarh University was the resource person of the workshop.
2. Academic Calendar was prepared for the session.
3. The website operator was instructed to take necessary action regarding online admission portal and upgrade the college website.



PRINCIPAL
SANKARDEV MAHAVIDYALAYA
PATHALIPAHAR, LAKHIMPUR



Coordinator
IQAC
Sankardeva Mahavidyalaya

Minutes of the Meeting of IQAC, Sankardeva Mahavidyalaya held on 14/08/2019
at Principal's Room at 2.00 P.M

Agenda:

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Approval of the proceeding of the last IQAC meeting held on 04/06/2019
4. Discussion on the preparation of NAAC accreditation
5. Others
6. Chairperson's comment

Members present in the meeting:

1. Dr. Bijoy Borah
2. Dr. Rakesh Sharma
3. Mr. Ajit Goswami
4. Mr. Utpal Saikia
5. Dr. Nitul Gogoi
6. Mr. Tankeswar Dutta
7. Mr. Prabin Borah
8. Mr. Nandalal Upadhya


The meeting was presided over by the IQAC Chairperson Dr. Bijoy Borah, Principal (i/c). The coordinator of IQAC, Dr. Rakesh Sharma explained the purposes of the meeting. Proceeding of the last meeting was read out by the coordinator and the meeting unanimously approved the minutes of the last meeting. The following points were discussed and decisions were taken:

1. The meeting was suggested to the IQAC Coordinator for speedy submission of AQAR from the period 2017-18 onwards. The meeting was also suggested the coordinator to organize a workshop on new procedure of NAAC assessment and accreditation.
2. The meeting also decided to celebrate Independence Day in association with NCC. The meeting authorized to Lt. (Dr.) Nitul Gogoi, NCC Officer to take necessary step on this occasion.
3. The meeting also resolved to coordinate with alumni association for organizing a meeting.

Chairperson requested all the members present in the meeting to take initiatives in implementing the resolved decisions of the meeting without delay. He thanked all the members for fruitful discussion in the meeting. The meeting is ended with vote of thanks by the coordinator.

Action Taken Report:

1. Preparation of NAAC accreditation. A workshop was organized by IQAC on 'New Procedure of NAAC Assessment and Accreditation' conducted in association with HRDC, Gauhati University. Prof. Jogen Chandra Kalita, Director, HRDC, Gauhati University was the resource person of the workshop.


PRINCIPAL
SANKARDEV MAHAVIDYALAYA
PATHALIPAHAHAR, LAKHIMPUR


Coordinator
IQAC
Sankardeva Mahavidyalaya

Minutes of the Meeting of IQAC, Sankardeva Mahavidyalaya held on 03/03/2020
at Principal's Room at 2.00 P.M

Agenda:

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Approval of the proceeding of the last IQAC meeting held on 14/08/2019
4. Discussion on the COVID-19
5. Others
6. Chairperson's comment

Members present in the meeting:

1. Dr. Bijoy Borah
2. Dr. Rakesh Sharma
3. Mr. Ajit Goswami
4. Mr. Utpal Saikia
5. Dr. Nitul Gogoi
6. Mr. Tankeswar Dutta
7. Mr. Prabin Borah
8. Mr. Nandalal Upadhya

The meeting was presided over by the IQAC Chairperson Dr. Bijoy Borah, Principal (i/c). The coordinator of IQAC, Dr. Rakesh Sharma explained the purposes of the meeting. Proceeding of the last meeting was read out by the coordinator and the meeting unanimously approved the minutes of the last meeting. The following points were discussed and decisions were taken:

1. The meeting was decided to organize a programme or rally on Corona Virus (COVID-19) to aware the students as well as the public.
2. The Information and Career Guidance cell of the college must be focused and strengthened to aid the students.
3. The meeting discussed about the upload of report in the All India Survey of Higher Education (AISHE) portal till the year 2020 has been mentioned.
4. The meeting was decided to purchase science lab equipments as per the requirements.
5. Celebration of International Women's Day by organizing some academic programmes.


Chairperson requested all the members present in the meeting to take initiatives in implementing the resolved decisions of the meeting without delay. He thanked all the members for fruitful discussion in the meeting. The meeting is ended with vote of thanks by the coordinator.

Action Taken Report:

1. Conducted an awareness programme on Corona Virus (COVID-19). Dr. Atul Chandra Khaund, Medical & Health Officer, Narayanpur Mahatma Gandhi Model Hospital and Dr.

Nabajit Borah, Health Officer, Bholabari PHC were the resource persons of the programme. Besides this, an awareness rally was also organized by the teacher unit of the college to aware about Corona Virus in the locality.

2. A lecture programme was organized by Women's Cell, SDM on the occasion of International Women's Day. Dr. Bijaya Konwar, Assistant Professor, Department of Political Science was the Resource Person of this programme.


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