



**Minutes of the meeting of IQAC, Sankardeva Mahavidyalaya held on 04/06/2018 at  
Principal's Room at 1.30 pm**

**Agenda:**

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Approval of the proceeding of the last IQAC meeting held on 14/03/2018
4. AQAR preparation and submission
5. New Admission process
6. Celebration of coming events
7. Others

**Members present in the meeting:**

1. Mr. Kosheswar Borah
2. Dr. Rakesh Sharma
3. Dr. Bijoy Borah
4. Mr. Ajit Gowami
5. Mr. Purneswar Phukan
6. Dr. Nitul Gogoi
7. Mr. Tankeswar Dutta
8. Mr. Prabin Borah
9. Mr. Nandalal Upadhya

Mr. Kosheswar Borah, (Principal i/c) cum chairperson of IQAC presided over the meeting. The purposes of the meeting were explained by the IQAC Coordinator Dr. Rakesh Sharma. The proceeding of the previous meeting was read out by the coordinator and the same was ratified unanimously. The meeting was discussed about preparation & submission of AQAR for the year 2017-18 & 2018-19. The coordinator of IQAC regretted that the department profile and other related information are not submitted by HoDs as well as faculty members till date.

Therefore, AQAR cannot prepare for these two academic sessions. The meeting has taken the following resolutions.

1. The meeting resolved that AQAR 2017-18 will be submitted to NAAC within July and the next AQAR will be prepared by the IQAC coordinator and submit to NAAC in due time.
2. After a detailed discussion, the meeting was decided that the admission process will start from 11th to 20th June 2018. The admission committee will be reformed with the following members. Dr. Nitul Gogoi (Coordinator), Members are Mr. Prabin Kakoti, Assistant Professor, Department of History, Mrs. Gitali Das, Assistant Professor, Department of Hindi. The meeting was authorized to Academic Advisory Committee & IQAC to prepare an academic calendar for the session 2018-19. The meeting was also decided that the classes will be commenced from 25th June 2018.

3. The meeting was also resolved that extension activities will be done in the college adopted village and also in the historical places at our locality. The NSS and NCC unit of our college will take initiative in this aspect.
4. All the departments will prepare programme specific outcomes and course outcomes and the same shall be uploaded on the college website.

At last Chairperson of the IQAC express his views and the coordinator offered his heartiest thanks to all the IQAC members for their valuable suggestions on quality enhancement of the college. The meeting ended with a vote of thanks.



Principal cum Chairperson  
PRINCIPAL  
SANKARDEV MAHAVIDYALAYA  
PATHALIPAHAR, LAKHIMPUR



Coordinator, IQAC  
Coordinator  
IQAC  
Sankardeva Mahavidyalaya



**Minutes of the meeting of IQAC, Sankardeva Mahavidyalaya held on 01/09/2018 at  
Principal's Room at 2.30 pm**

**Agenda:**

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Organization of workshop
4. Career Counseling programme
5. Others


**Members present in the meeting**

1. Mr. Mr. Kosheswar Borah
2. Dr. Rakesh Sharma
3. Dr. Bijoy Borah
4. Mr. Ajit Gowami
5. Mr. Purneswar Phukan
6. Dr. Nitul Gogoi
7. Mr. Tankeswar Dutta

Mr. Kosheswar Borah, (Principal i/c) cum chairperson of IQAC presided over the meeting. The purposes of the meeting were explained by the IQAC Coordinator Dr. Rakesh Sharma. The proceeding of the previous meeting was read out by the coordinator and the same was ratified unanimously. The meeting was discussed organizing a workshop on "Acting on Creativity". After a detailed discussion, the meeting was taken the following resolutions.

The meeting resolved that a workshop programme will be organized by Natya Charcha, Sankardeva Mahavidyalaya in collaboration with the National School of Drama, Tripura. The meeting was also decided to invite Mr. Rakesh Gogoi and Mr. Sunit Kr. Gogoi as the resource persons for this workshop. The theme of the workshop is "Acting for Creativity". Mr. Ajit Goswami, Coordinator, Natya Charcha will take initiative to invite and organize the workshop. The meeting also resolved that a career-oriented programme will be organized by ICGC in the next week. The detailed plan of the programme will be prepared by IGGC coordinator Mr. Utpal Saikia, Assistant Professor, Department of Sociology in consultation with the IQAC coordinator.

At last Chairperson of the IQAC express his views and the coordinator offered his heartiest thanks to all IQAC members for their valuable suggestions on quality enhancement of the college. The meeting ended with a vote of thanks.

  
Principal cum Chairperson  
PRINCIPAL  
SANKARDEV MAHAVIDYALAYA  
PATHALIPAHAR, LAKHIMPUR

  
Coordinator, IQAC  
Coordinator  
IQAC  
Sankardeva Mahavidyalaya



**Minutes of the meeting of IQAC, Sankardeva Mahavidyalaya held on 27/02/2019 at  
Principal's Room at 11.00 am**

**Agenda:**

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Progress of AQAR
4. Others


**Members present in the Meeting**

1. Dr. Bijoy Borah
2. Dr. Rakesh Sharma
3. Mr. Ajit Gowami
4. Mr. Purneswar Phukan
5. Mr. Utpal Saikia
6. Dr. Nitul Gogoi
7. Mr. Tankeswar Dutta
8. Mr. Prabin Borah
9. Mr. Nandalal Upadhya

As the former Principal Late Kosheswar Borah has untimely passed away, Dr. Bijoy Borah, (Principal i/c) cum chairperson of IQAC presided over the meeting. The purposes of the meeting were explained by the IQAC Coordinator Dr. Rakesh Sharma. Proceeding of the previous meeting was read out by him and it was confirmed without having to do any correction. The following points were discussed and decisions were taken:

1. The meeting has decided that the new principal in-charge will take initiative to reform IQAC within few days. The new IQAC will take steps towards the AQAR submission and organize of other extension activities.
2. The Principal (i/c) has taken the matter seriously and assured that the matter will be discussed in next Governing Body meeting.
3. The meeting also decided to upgrade the library with the introduction of ICT enabled e-resources facility.
4. The coordinator raised the issue of up-gradation of the college website so that more data & information can be uploaded for the users. The newly in-charge principal assured that he will discuss the matter with the website authority to upgrade the college website.

At last principal of the college express his view and assured all members to extend all helping hand to make the college great success. The meeting ended with a vote of thanks.

  
Principal cum Chairperson  
PRINCIPAL  
SANKARDEV MAHAVIDYALAYA  
PATHALIPAHAAR, LAKHIMPUR

  
Coordinator, IQAC  
Coordinator  
IQAC  
Sankardeva Mahavidyalaya