



Office of the Coordinator, IQAC

# SANKARDEVA MAHAVIDYALAYA

Pathalipahar, Lakhimpur, Assam, Pin: 784163

Website: [www.https://sdm.org.in](https://sdm.org.in), e-mail: [iqacsdm44@gmail.com](mailto:iqacsdm44@gmail.com)

Phone No.7002434690

## Minutes of the Meeting

Date: 22/01/2022

### Agenda:

1. Confirmation of minutes of the previous meeting
2. Preparation of AQAR for the year 2020-21
3. Organise various Events and Important Days
4. Others

### Members present in the Meeting:

1. Dr. Sonaram Kalita
2. Dr. Nitul Gogoi
3. Mr. Ajit Goswami
4. Dr. Rakesh Sharma
5. Mr. Utpal Saikia
6. Mr. Prabin Borah
7. Dr. Bijaya Konwar
8. Mr. Rajib Pegu
9. Mr. Nipan Haloi
10. Mr. Tankeswar Dutta
11. Mr. Purna Borah
12. Mr. Nandalal Upadhyaya
13. Mr. Ujjal Das
14. Mr. Badan Bezboruah

The meeting was presided over by the IQAC Chairman Dr. Sonaram Kalita. The coordinator of IQAC Dr. Nitul Gogoi explained the purposes of the meeting.

### Resolutions taken:

1. The proceeding of the last meeting was read out by the coordinator and the meeting unanimously approved the minutes of the last meeting.
2. Preparation of AQAR for the year 2020-21 and submit to NAAC within stipulated time.
3. Celebrate upcoming National and International events and Important Days and entrust all the responsibility to the particular cells or committees.
4. Timely collected the feedback forms from the stakeholders by feedback committee and analyze and action taken.

The meeting ended with thanks from the chair.

(Dr. Sonaram Kalita)  
Principal/Chairman

IOAC  
PRINCIPAL  
SANKARDEV MAHAVIDYALAYA  
PATHALIPAHAR, LAKHIMPUR

(Dr. Nitul Gogoi)  
Coordinator

IOAC  
Coordinator, IQAC  
Sankardeva Mahavidyalaya



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## Minutes of the Meeting

Date: 29/04/2022

### Agenda:

1. Confirmation of minutes of the previous meeting
2. Status of AQAR for the year 2020-21
3. Preparation of IIQA and SSR
4. Others

### Members present in the Meeting:

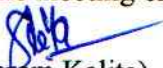
1. Dr. Sonaram Kalita
2. Dr. Nitul Gogoi
3. Mr. Ajit Goswami
4. Dr. Rakesh Sharma
5. Mr. Utpal Saikia
6. Mr. Prabin Borah
7. Dr. Bijaya Konwar
8. Mr. Rajib Pegu
9. Mr. Nipan Haloi
10. Mr. Tankeswar Dutta


The meeting was presided over by the IQAC Chairman Dr. Sonaram Kalita. The coordinator of IQAC Dr. Nitul Gogoi explained the purposes of the meeting.

### Resolutions taken:

1. The proceeding of the last meeting was read out by the coordinator and the meeting unanimously approved the minutes of the last meeting.
2. AQAR scrutinize and submit to NAAC within two days.
3. Preparation of IIQA along with SSR. The meeting was formed a SSR Preparation Committee. The committee members were:  
Mr. Prabin Borah and Mrs. Violet Hazarika (Joint Coordinators),  
Mr. Ajit Goswami, Dr. Rakesh Sharma (Advisors)  
Mr. Utpal Saikia, Mr. Brajen Saikia (Members)
4. The meeting entrusted the overall responsibility to Mr. Prabin Kakati, HoD, Department of History, to organize the ICHR sponsored Two Day National Seminar. The date was fixed on 3<sup>rd</sup> & 4<sup>th</sup> August, 2022.

The meeting ended with thanks from the chair.

  
(Dr. Sonaram Kalita)  
Principal/Chairman

  
SANKARDEV MAHAVIDYALAYA  
PATHALIPAHAR, LAKHIMPUR

  
(Dr. Nitul Gogoi)  
Coordinator  
IQAC

(Dr. Nitul Gogoi)  
Coordinator, IQAC  
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## Minutes of the Meeting

Date: 13/07/2022

### Agenda:

1. Confirmation of minutes of the previous meeting
2. Status of IIQA
3. Status of SSR
4. Others

### Members present in the Meeting:

1. Dr. Sonaram Kalita
2. Dr. Nitul Gogoi
3. Mr. Ajit Goswami
4. Dr. Rakesh Sharma
5. Mr. Utpal Saikia
6. Mr. Prabin Borah
7. Dr. Bijaya Konwar
8. Mr. Rajib Pegu
9. Mr. Nipan Haloi
10. Mr. Tankeswar Dutta

The meeting was presided over by the IQAC Chairman Dr. Sonaram Kalita. The coordinator of IQAC Dr. Nitul Gogoi explained the purposes of the meeting.

### Resolutions taken:

1. The proceeding of the last meeting was read out by the coordinator and the meeting unanimously approved the minutes of the last meeting.
2. The meeting entrust IQAC Coordinator to submit the IIQA within 20<sup>th</sup> July, 2022.
3. The meeting entrust all responsibility to SSR Preparation Committee to prepare the SSR, so that it can submit timely to NAAC.
4. The meeting resolved that an awareness programme on Student Satisfaction Survey will organize within short period of time. The whole responsibility was given to Criteria –II committee.

The meeting ended with thanks from the chair.

(Dr. Sonaram Kalita)

Principal/Chairman

IQAC

PRINCIPAL

SANKARDEV MAHAVIDYALAYA  
PATHALIPAHAR, LAKHIMPUR

(Dr. Nitul Gogoi)

Coordinator

IQAC

(Dr. Nitul Gogoi)  
Coordinator, IQAC  
Sankardeva Mahavidyalaya