

**Minutes of the meeting of IQAC, Sankardeva Mahavidyalaya held on 06/08/2015
at Principal's Room at 1.00 pm**

Agenda:

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Approval of the proceeding of the last IQAC meeting held on 13/05/2015
4. Discussion on the following topics:
 - a) Prepare new academic calendar
 - b) Organizing workshop on "Dhulia Oza"
 - c) Organizing Awareness Programme
 - d) Celebration of Independence Day
5. Others

Members present in the meeting:

1. Dr. Mahendra Borah
2. Dr. Rakesh Sharma
3. Mr. Kosheswar Borah
4. Mr. Ajit Gowami
5. Mr. Nitul Gogoi
6. Mr. Tankeswar Dutta
7. Mr. Prabin Borah
8. Mr. Khagendra Nath Borah


The meeting was presided over by the IQAC Chairperson Dr. Mahendra Borah. The purposes of the meeting were explained by the IQAC Coordinator Dr. Rakesh Sharma. Proceeding of the previous meeting was read out by him and it was confirmed without having to do any correction. The following points were discussed and decisions were taken:

1. The meeting authorized Mr. Kosheswar Borah and Mr. Ajit Goswami to prepare an academic calendar for the session 2015-16.
2. The IQAC will organize two week workshop on "Dhulia Oza" from 20th August to 2nd September, 2015. The workshop will sponsor by Sangeet Natak Academy, New Delhi. The meeting also resolved the IQAC coordinator to invite two Ozas as Resource Persons for the two technical sessions each day.
3. The meeting has decided to organize an awareness programme on health & hygiene in the adopted village.
4. The college has decided to celebrate 69th Independence Day in association with NCC.
5. The meeting has authorized to introduce Career Counseling for Competition Exam to ICGC and implement remedial class on English Literature.
6. The meeting also decides to organize a guardian meeting on 17th August.

Chairperson requested all the members present in the meeting to take initiatives in implementing the resolved decisions of the meeting. He thanked all the members for fruitful discussion in the meeting. The meeting is ended with vote of thanks by the coordinator.

Action Taken Report:

1. The IQAC coordinator was authorized to organize and invite the resource persons for the workshop.
2. Successfully organized awareness programme on health & hygiene in the adopted village by NSS unit of the college.
3. Celebration of 69th Independence Day has been done by the college in association with NCC.
4. Guardian meeting has been organized by Alumni Committee.
5. Introduced Career Counseling for Competition Exam and implemented remedial class on English Literature.


PRINCIPAL
SANKARDEV MAHAVIDYALAYA
PATHALIPAHAR, LAKHIMPUR


(Dr. Nitul Gogoi)
Coordinator, IQAC
Sankardeva Mahavidyalaya

**Minutes of the meeting of IQAC, Sankardeva Mahavidyalaya held on 07/09/2015
at Principal's Room at 12.00 pm**

Agenda:

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Approval of the proceeding of the last IQAC meeting held on 06/08/2015
4. Celebration of Gandhi Jayanti
5. Organise district level Bargeet Competition
6. Others


Members present in the meeting:

1. Dr. Mahendra Borah
2. Dr. Rakesh Sharma
3. Mr. Kosheswar Borah
4. Mr. Ajit Gowami
5. Mr. Nitul Gogoi
6. Mr. Tankeswar Dutta
7. Mr. Prabin Borah
8. Mr. Khagendra Nath Borah
9. Mr. Gobin Hazarika

The meeting started with Dr. Mahendra Borah in chair. Coordinator Dr. Rakesh Sharma explained the purpose of the meeting and read out the proceeding of the previous meeting which was accepted and confirmed. At the end chairperson Dr. Borah thanked the members for smooth functioning of the IQAC. The meeting ended with his speech.

Action Taken Report:

1. Celebrated Gandhi Jayanti on 2nd October
2. Successfully organized district level Bargeet Competition.


PRINCIPAL
SANKARDEV MAHAVIDYALAYA
PATHALIPAHAR, LAKHIMPUR


(Dr. Nitul Gogoi)
Coordinator, IQAC
Sankardeva Mahavidyalaya

**Minutes of the meeting of IQAC, Sankardeva Mahavidyalaya held on 02/02/2016
at Principal's Room at 1.00 pm**

Agenda:

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Approval of the proceeding of the last IQAC meeting held on 07/09/2015.
4. Reconstitute of the Alumni Association
5. Organise a cleanup programme in the college adopted village
6. Others

Members present in the meeting:


1. Dr. Mahendra Borah
2. Dr. Rakesh Sharma
3. Mr. Kosheswar Borah
4. Mr. Ajit Gowami
5. Mr. Nitul Gogoi
6. Mr. Tankeswar Dutta
7. Mr. Prabin Borah

The meeting started with Dr. Mahendra Borah in chair. Coordinator Dr. Rakesh Sharma explained the purpose of the meeting and read out the proceeding of the previous meeting which was accepted and confirmed. The following decisions were taken in the meeting.

1. The meeting was authorized to the IQAC coordinator to hold regular meeting with the concern stake-holders from time to time.
2. The IQAC stressed that the Alumni Committee must be reconstituted so that it prepares itself for the upcoming NAAC visit.
3. The meeting has authorized to NSS to organize a cleanup programme in the college adopted village.
4. The meeting took a resolution to celebrate International Women's Day on 8th March.
5. Resolution was taken to organize an awareness programme on "Save Earth Save Life"

Action Taken Report:

1. Alumni committee has reconstituted.
2. Organised cleanup programme in the college adopted village
3. The Women's Cell of the college successfully celebrated International Women's Day.
4. An awareness programme has been conducted on "Save Earth Save Life" at Pithaguri with the support of Saddichcha.


PRINCIPAL
SANKARDEV MAHAVIDYALAYA
PATHALIPAHAR, LAKHIMPUR


(Dr. Nitul Gogoi)
Coordinator, IQAC
Sankardeva Mahavidyalaya

**Minutes of the meeting of IQAC, Sankardeva Mahavidyalaya held on 29/04/2016
at Principal's Room at 1.30 pm**

Agenda:

1. Chairing by the Principal/Chairperson
2. Purposes of the meeting
3. Approval of the proceeding of the last IQAC meeting
4. Discussion on new admission procedure
5. Celebration of World Environment Day & International Day of Yoga

Members present in the meeting:


1. Dr. Mahendra Borah
2. Dr. Rakesh Sharma
3. Mr. Kosheswar Borah
4. Mr. Ajit Gowami
5. Mr. Nitul Gogoi
6. Mr. Tankeswar Dutta
7. Mr. Prabin Borah
8. Mr. Khagendra Nath Borah
9. Mr. Gajendra Deuri
10. Mr. Golap Borah

The meeting was presided over by the IQAC Chairperson Dr. Mahendra Borah. The purposes of the meeting were explained by the IQAC Coordinator Dr. Rakesh Sharma. Proceeding of the previous meeting was read out by him and it was confirmed without having to do any correction. The following points were discussed and decisions were taken:

1. Admission process will start from 10th June and closed on 20th June, 2016. The admission process will conduct by Mr. Utpal Saikia, Assistant Professor, Department of Sociology. He will be assisted by Mr. Prabin Kakati, Assistant Professor, Department of History, Mrs. Bijaya Konwar, Assistant Professor, Department of Political Science. The meeting was authorized Mr. Kosheswar Borah, Dr. Bijoy Borah & IQAC coordinator to prepare an academic calendar for the session 2016-17. Classes of the newly admitted students will be commencing from 24th June, 2016.
2. Successful organization of World Environment Day & International Day of Yoga

Action Taken Report:

1. The Admission committee was entrusted to take initiative regarding the admission process for session 2016-17.
2. The IQAC coordinator, Mr. Kosheswar Borah & Dr. Bijoy Borah were authorized to prepare academic calendar for the session 2016-17.
3. Successfully organized both the programme on World Environment Day & International Day of Yoga.


PRINCIPAL
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