



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SANKARDEVA MAHAVIDYALAYA
Name of the head of the Institution		Dr. Sonaram Kalita
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06000347405
Mobile no.		9435749169
Registered Email		sdm06@rediffmail.com
Alternate Email		sonaramkalita93@gmail.com
Address		P.O-Pathalipahar, Dist- Lakhimpur (Assam), PIN-784163
City/Town		Bandardewa
State/UT		Assam
Pincode		784163

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Nitul Gogoi
Phone no/Alternate Phone no.	09854042116
Mobile no.	7002434690
Registered Email	nitulgogoi423@gmail.com
Alternate Email	iqacsdm44@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	_https://sdm.org.in/uploads/files/AOAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://sdm.org.in/uploads/files/Academic%20Calendar%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.25	2004	04-Nov-2004	03-Nov-2009

6. Date of Establishment of IQAC	22-Feb-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular IQAC Meeting	27-Feb-2019	9

	1	
Workshop on Acting for Creativity in collaboration National School of Drama, Tripura	07-Oct-2018 3	47
Regular IQAC Meeting	04-Jun-2018 1	9
Regular IQAC Meeting	01-Sep-2018 1	7
Death Anniversary of Sri Sri Sankardeva	11-Sep-2018 1	134
International Day of Yoga	21-Jun-2018 1	167
World Environment Day in association with Viva Club	05-Jun-2018 1	52
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sankardeva Mahavidyalaya	D.El.Ed	NIOS	2018 365	205977
Sankardeva Mahavidyalaya	Fee Waiver	DHE, Govt. of Assam	2019 365	1005710
Sankardeva Mahavidyalaya	Science Laboratory	DHE, Govt. of Assam	2019 365	1000000
Sankardeva Mahavidyalaya	Excursion	DHE, Govt. of Assam	2019 365	100000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Feedback is regularly taken, reviewed, analyzed and taken follow up action to facilitate the process. IQAC offers suggestions for development of teaching learning process, infrastructure and in many other fields related to the college. 2. Organised workshop on Acting on Creativity in collaboration National School of Drama, Tripura. 3. Teachers are encouraged to participate in Orientation Programmes, Refresher Courses, Short Term Course, Seminars and Workshops etc. for the up gradation of their career advancement scheme (CAS). 4. Observation of the important National and International Days including World Environment Day, International Women's Day, International Day of Yoga, NSS Day etc. 5. Remedial classes for slow learners in association with Department of English.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To organise a programme on Career Counselling cum Vocational Guidance	Achieved as per plan.
IQAC collects Regular Feed Backs from students, Parents & Alumni and were analyzed.	Feed backs collected and analyzed by IQAC for follow up action.
Organise a workshop on Acting for Creativity	Three Days Workshop on Acting for Creativity in association with NSD, Tripura has been done
Preparation of academic calendar for the session	Academic calendar has been prepared before the commencement of new academic session.
Increasing the number of books and references	Added new books and references in the library
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14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
Date of Submission	25-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Employee's attendance is recorded in the biometric Machine. Electronic communication on flow of information to the faculty members and staff through WhatsApp group, Email and Mobile Phone.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college makes sure that an effective curriculum is delivered through a well-organized process for the overall development of the institution. The college has taken several steps to cater to the needs of the students and to achieve the mission and vision of the institution. Every year, the institution prepares several effective steps to ensure the development and deployment of action plans for the effective implementation of the curriculum. However, as the institution is affiliated to Dibrugarh University, therefore follows the syllabus and the academic calendar of the affiliating University for both the scholastic and non-scholastic activities. Every year, before starting the academic session, the advisory committee prepares the class routine. The timetable prepared by the advisory committee then distributes a copy to respective departments and a copy is pasted on the notice board. The class routine has been designed in such a way that it incorporates both theory and practical including remedial classes for the greater benefit of the students. In the academic session, students have been assigned to present their seminars either orally with a poster presentation or PowerPoint presentations on the topics allotted to them. The internal assessment marks of the students are awarded based on different parameters like class attendance, student seminars presentation, home assignments, unit test, sessional examinations, etc. Like every year, this year also uses ICTs based classrooms to avail themselves of the modern teaching aids by the students. As a part of the curriculum, some of the departments also used to conduct field studies and institutional visits which are mandatory for all the students to participate. For Field study/institutional visit, the head of the concerned department allocates the field-in-charge for arranging and taking care of all the logistic requirements in their field trip. The field in charge of the trip takes responsibility for planning the journey schedule, purchase of tickets, and arrangement of stays. In case of an institutional visit, the in charge of the trip makes sure to tie-ups with other institutional heads, take necessary permission from the authority, and finally assisting the students in the preparation of the final field reports. To sensitize the students on the values and issues of the society, the institution has conducted various Co-curricular activities like Seminars, Group Discussions, field visits, and celebration of Republic Day, Independence Day, World Environment Day, International Yoga Day, and International Women's Day, etc. during the current year. The institution also

tries to incorporate the issues of gender equality, environmental issues, human values, and professional ethics in various ways. The college authority along with the Governing Body (G.B) of the college always tries to ensure that the curriculum is executed effectively and remains watchful on the overall activities of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Sociology	27
BA	Geography	14
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback has been taken from various stakeholders like students, teachers and parents during the session 2018-19. The feedback form has been designed by the IQAC of the college based on the criteria required for assessment. The data are collected through the questionnaire method of offline mode from the various stakeholders. Student feedbacks have been collected from both the major and non-major students randomly before the end of their final semester exam. Feedback from the students, parents and alumni are mostly objective types of questionnaires. After all the questionnaires collected from the students, teachers and alumni, the feedbacks obtained are carefully analyzed with simple statistical tools. The findings from the analysis like the issues, opinions and suggestions given by the stakeholders have been properly studied by IQAC and placed before the IQAC core committee meeting. The various issues that emerged from the result are discussed with all the members of the committee and a list of grievances is prepared for the best possible remedial solution. The IQAC and the fraternity of the college requested the principal to redress various relevant grievances for the all-round development of the institutional environment.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A	260	284	267
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	561	Nil	20	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	13	3	1	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system establishes a healthy and dynamic relationship between the students and the

teachers and contribute towards the all-round development of the students in an effective way. But at present, a formal student mentoring system is not established in the college. But the teachers contribute in many ways for the upliftment of the students and maintain several strategies and action plans for the enhancement of the students, which actually acts as an informal mentoring system in the institution. As the College is situated in a rural area, the students are in need of career guidance and hence the faculty members always maintain a friendly relationship with the students and guide them in academic, career oriented as well as personal matters. The college organises orientation programme for the students immediately after the admission of the BA1st semester students. It helps the students to understand the challenges and opportunities present in the college, develop a smooth transition to campus life and to understand the career opportunities related to their syllabus. The faculty members encourage the students to participate in the extra-curriculum activities held in the college as well as inter-college, state and National level competitions. Moreover, the students in the guidance of the faculty members participate in the Youth Festival organized by Dibrugarh University every year. All the departments of the college have created WhatsApp groups with their students to discuss the academic matters quickly and to maintain close contact with them. It helps them to enhance student's academic performance and attendance and also in the monitoring the student's regularity and discipline. Apart from this, the faculties give guidance to the students for qualifying the competitive examinations as well other government and private jobs.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
Nil	Nil	Nil

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	20	2	Nil	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6th semester	24/05/2019	16/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As our institution is an affiliating college of Dibrugarh University, it strictly follows the evaluation norms of the University. Generally, end-semester examinations are conducted by the college by following the guidelines of Dibrugarh University. The college adopts various measures of Continuous Internal Evaluation (CIE) for in-semester examinations. An Examination Committee is formed with Principal as Chairperson and teachers as members to look after all the matters related to CIE process such as scheduling of internal examination, preparing of question papers, seating arrangements,

monitoring of attendance of the students in the examinations etc. The Examination Committee conducts two sessional examinations covering all departments for smooth working and transparency in every session in tune with the academic calendar of the university. After completion of the examinations, the answer scripts are evaluated by the faculty and distributed to the students for clarification of their doubts. For continuous evaluation of the students, class tests are conducted frequently by the departments and home assignments are given to the students at a regular basis. Seminars and Group discussions are also conducted by the departments for continuous evaluation of the students. Moreover, students are encourage and guided to present papers related to their syllabus in PPT mode and organized workshops as a mechanism of CIE to boost their confidence. Some departments also organized field trips for the students and reports/ projects are submitted by the students to the respective departments. The students are encouraged to solve the previous year's question papers of the end semester examinations. Remedial/tutorial classes are arranged to clarify the doubts for the students by the departments whenever felt necessary.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is an important tool for an Academic session. In every session, Dibrugarh University prepare an academic calendar and circulate to all its affiliating colleges. On the basis of the University's academic calendar and holiday list,our college prepared an academic calendar of its own under the active supervision of the IQAC. The academic calendar is available in both soft and hard forms. The soft copy of the academic calendar is displayed in the college website. The academic calendar provides the basic information regarding the college's working days, the teaching days, the holidays, the schedule of the two sessional examinations, semester end examination, unit test, seminar/group discussion, the mid semester vacation etc. of the concern academic year. However, some events are excluded from the purview of this academic calendar that are conducted/ held at short notices. The dates of vital activities of the college such as Students Union Election, Fresher's Social, Annual College week, Admission dates are adhered to by the college. A detailed outlay of the Internal Assessment to be conducted by the college as well as the end semester examination conducted by Dibrugarh University is given in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sdm.org.in/uploads/files/Programme%20Specific%20Outcome%202018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Assamese	33	26	78.8
UG	BA	Economics	8	6	75
UG	BA	Education	12	11	91.7
UG	BA	Geography	5	4	80
UG	BA	History	2	2	100

UG	BA	Political Science	13	10	76.9
UG	BA	Sociology	15	11	73.3
UG	BA	General	26	12	46.2
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sdm.org.in/uploads/files/Student%20Satisfaction%20Survey%202018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Political Science	2	6.13
International	Assamese	1	0.6
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
Hindi	1
Sociology	7
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	3	Nil	Nil
Presented papers	Nil	8	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Special Camp Activities At Letekupukhuri	NSS	3	50
Road Safety	NCC	2	23

Programme			
Celebration of NSS Day	NSS	5	43
Celebration of Independence Day	NCC	10	43
Awareness on Cleanliness	NCC	3	20
Celebration of Republic Day	NCC	9	37
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of NSS Day	NSS	Clean Campus Green Campus	5	43
World Environment Day	IQAC in association with Viva Club	Plantation Drive at Majuliyaal Gaon	4	48
Awareness on Cleanliness	NCC	Swachh Bharat, Beloguri Satra	3	20
International Women's Day Celebration	Women's Cell	Gender Equity and Education	4	123
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NA	NA	NA	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL Software	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10659	2353656	131	29110	10790	2382766
Reference Books	5355	1176892	65	14555	5420	1191447
Journals	9	7200	Nil	Nil	9	7200
Others (specify)	1	80000	Nil	Nil	1	80000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	27	1	0	0	0	3	7	0	0
Added	0	0	0	0	0	0	0	0	0
Total	27	1	0	0	0	3	7	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2500000	2311687	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

At present, the college has adequate infrastructure and physical facilities for teaching- learning like classrooms, laboratory, library, sports complex, computers, classrooms etc. The college prepares plans for the maintenance and utilization of physical, academic and support facilities of the college in consultation with the different executive committees like Governing Body, Construction Committee, Purchase Committee, and Library Committee, etc. The infrastructure set up of the entire campus is well and good with the help of teachers and students towards achieving academic good performance. Library: There is a library committee formed by the college principal of the college consisting of 5 members. The principal is the chairman and the librarian is the secretary of this committee and the other members are selected by the principal. The college library has its own rules and regulations and the librarian of this institution is well aware of those ethics. This committee deliberates on the budgetary allocations and the other activities to be performed by the college librarian for the current year keeping in view the interest of the readers. Sports: The College has already set up indoor stadium for badminton volleyball, Shooting Range for Pistol and Rifles shooting and an Outdoor Stadium for Outdoor games like football and athletes. The games and

sports secretary is annually elected by the students for one year term. There is also an in-charge of games and sports selected by the principal among the teachers. Laboratory: The college has 2 laboratories mainly for Education and Geography department. The utilization of laboratory resources is ensured by the Heads of the concerned Departments. Classrooms: The college has well-equipped classrooms, Lecture Hall, Seminar Hall, Computer lab and an Auditorium Hall cum examination hall. Newly Constructed building for the department of History and Sociology is undergoing process as per guideline of estimate. Among other facilities available in the campus, Pure and Safe drinking water is made available to the students as well as faculty members. The college has proper procedures for maintaining and utilizing physical, academic and support facilities like library, sports complex, computers, classrooms, shooting range etc. The College has a well organized and decentralized mechanism to maintain the physical, academic and support facilities. All HoD placed their requirements in the Academic Advisory Council and IQAC. IQAC places the requisition to the Principal and then the Principal forwards the issues to the Governing Body. The college has different committees or cells. These cells or committees has the responsibility to look after their concerned departments like electricity, plumbing, auditorium, playground, building, hostel, gymnasium and canteen, the Sub committees in coordination with the office arranges everything according to the demands raised by the departments and other units. NSS NCC also takes an active part in keeping the campus clean and green. The library committee takes decision about buying new books as per allocation of funds and demand of the books provided by the departmental requirements. Major decisions regarding the purchase of books, service ours are taken in the library committee meeting.

<https://sdm.org.in/uploads/files/Procedures%20%26%20Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	NA	Nil	0
b) International	NA	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial English Class	06/08/2018	43	Department of English
Career Counselling	10/09/2018	30	ICGC
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for Competitive Exam	25	40	5	5
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	25

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	Axis Bank, Bandhan Bank, google India, Rajiv Gandhi University	20	5
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.A	Sociology	Rajiv Gandhi University	M.A
2018	2	B.A	Geography	Bihpuria B.Ed College, KKHSOU	B.Ed, M.A
2018	2	B.A	Economics	N.L College (Autonomous), D.K.D College	M.A
2018	1	B.A	Assamese	Dibrugarh University	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
10 M Air Pistol/Rifle Competition	District	12
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold (10 M Air Rifle)	Internat ional	1	Null	SHM12102 00102	Hriday Hazarika
2018	Gold (10 Air Rifle)	National	1	Null	SHM30111 99002	Neelutpr asad Boruah
2018	Gold (10 M Air Pistol)	National	1	Null	SHM23031 99401	Biju Das
2018	Gold (10 M Air Pistol)	National	1	Null	SHM01011 99308	Bedanta Bikash Saikia
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

President is the key office bearer of this organisation along with other portfolios like Vice-President, General Secretary, Assistant General Secretary, Magazine Secretary, Debating Secretary, Festival Secretary, Cultural Secretary, sports Secretary, etc. Like all other student council, Sankardeva Mahavidyalaya Student union leads the students of the institution directly by alleviating their suffocating problems. The student Union is the commanding voice of all the students of the Mahavidyalaya. Sankardeva Mahavidyalaya has only the Arts stream, so necessarily the number of students of this institution is not so high. Yet, the Union Body tries its level best to solve the problems arise in a certain year. The Student Union's primary concern is to provide ample scope to its students for their quality uplift. At first, the Union Body shelters the new comers from the senior. By perpetual attempt of the Union Body, the Mahavidyalaya campus becomes a ragging free zone. By the active role of the Student union, the new comers are introduced with the seniors in a formal way. In this formal introduction, the senior students can ask them about their hobby, past history, and future aim, etc. with this extensive introduction process, the newcomers become very closer with the older ones. The office bearers of the student union constantly remain in that formal introduction. So

there remains no chance of harassing the new comers. Apart from this, the Union Body constantly support and guide the student community to reach at the point of success. The week long College Week is organised by the Student Union to provide them sufficient scope in the field of sports, literature, and cultural events. This is a great scope for desiring student to compete in the college level. Indoor and Outdoor games, wall magazine, college magazine, cultural items, are rare privilege for students. The successful competitors are given the advantage of competing in University Level Youth Festival. This Youth festival is a mega event and the role of Student Union in this special arena is crystal clear. They arrange special training camp to make the student more efficient. Again, the grievances of students are placed before the competent authority by the Students Union. At the approaching of the Student Union, the authority easily solves the grievances. The Student Union behaves like guardian of the college students. Whenever any crisis occurs, they stand behind the needy one. They even ask student friends to do their classes regularly for their own benefit. They pressurize authority to do arrange special classes for students so that they can appear in competitive exams. They give stress on personal counselling of students and career guidance as well .That is why the Mahavidyalaya authority arranges coaching classes for competitive exams by the cell of ICGC. Thus, Sankardeva Mahavidyalaya Student Union has lot of duties and responsibilities to perform for better of the student community.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

1520

5.4.4 – Meetings/activities organized by Alumni Association :

On 24th August, Friday 2018, Sankardeva Mahavidyalaya Alumni Organisation held a meeting at Mahavidyalaya premise to discuss regarding the coming college Foundation Day as well as Teachers' Day. Mahavidyalaya Alumni Association continuously observing this special day for several years. At this meeting, the Alumni association prepares the Plan and Programme to remember the day with its immense significance. The Mahavidyalaya was established on 5th September, 1982 with a great dream of acceleration of higher studies in this remote area. The executive body decided to felicitate the great people who were pioneer in establishing this higher educational institution. They also decided to felicitate the teachers as well as the Principal of the Mahavidyalaya who are illuminating the gloomy corner of the Assam Arunachal border. On 5th September, Wednesday, 2018, the executive body and the associates of the Alumni Association gathered at the Mahavidyalaya premises and at 12 pm the formal meeting was started. At the request of the General Secretary, honourable Principal took the chair of chairperson and read out the agenda to the house. Here three aged person of 80 years and more were given warm felicitation with a token of love and gratitude. They were quite emotional recalling the glorious past, the days of establishing the institution on the hill top about 35 years ago. They spoke out their sweet memories of those days. After their valuable speeches, the Alumni Association felicitated the teachers of the Mahavidyalaya. At last, the chair person, principal sir offered his gratefulness to the Alumni Association for their cordial relationship with the Mahavidyalaya and he in

near future too, expected the same attitude from the Alumnus of the Mahavidyalaya. With this valuable speech the meeting was successfully concluded.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. In the year 2018-2019, the yearly event of National Service Scheme (NSS) Unit of Sankardeva Mahavidyalaya Pathalipahar was held on 15/09.2018 at Letekupukhuri Than (Madhabdev Janmasthan), Lakhimpur. In this programme, the NSS wings of Sankardea Mahavidyalaya comprised of 50 Nos. volunteers from different semesters (both boys and girls) were participated. The wings performed a special camp at Letekupukhuri Than at the distance of 10 k.m. from the college and it was very essential for the Than at that time. 2. Regarding decentralization, Administrative and Academic management monitor by the Principal, Vice Principal, Coordinator of IQAC with the help of faculty member and non teaching staff, coordinator of Academic Planning Semester Monitoring Committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions are done in a transparent manner as per the rule of Dibrugarh University and the Govt. of Assam. Proper advertisement in print and electronic media is one of the strategies to attract good students. The admission procedure is an open one. The Reservation Policy of the Govt. of India is followed in the admission. Students belonging to the economically lower strata are identified and on the basis of requests, free studentship, fee concessions are awarded.
Industry Interaction / Collaboration	Nil
Human Resource Management	Faculties are entrusted with several committees along with their regular duties to ensure equal participation of all in all spheres. Office works are specified by the Principal so as the works of the grade IV. Non-teaching staff are also allowed to join the training courses to sharpen their efficiencies.
Library, ICT and Physical Infrastructure / Instrumentation	1. During this session 131 text books and 65 reference books has been newly added. 2. Book issue counter 6.4 ft × 13.5 ft has been extended. 3. Property counter with Aluminum wall measuring

	3.3ft x2.7ft has been constructed. 4. Repairing of reading room with fall ceiling measuring 40ft x 25 ft.
Research and Development	1. The College encourages the teachers and students to involve in research activities. 2. For the sake of making the students' research oriented field studies and survey works are undertaken by the departments where students' participation is mandatory.
Examination and Evaluation	The entire process of examination and evaluation is guided by the affiliating university. The College conducts two sessional examinations, group discussion, seminar paper presentation, practical examination in each semester. The students who are unable to attend the sessional examination in the fixed scheduled routine of examination for some important causes are given opportunities to re-appear. Answer scripts of the meritorious students are displayed in the class for giving impetus to the weak students.
Teaching and Learning	Various quality improvement strategies are adopted by the college in the field of teaching and learning to enhance the efficiency of faculty members i.e. Teaching activities are planned through academic calendar. As per the instructions of the College authority, each department formulates and implements its own teaching plans effectively. Various student seminars, group discussions, field studies and report writings are conducted. Apart from that although the chalk and talk is used method for teaching and learning. However, digital and virtual classrooms are also used for teaching and learning.
Curriculum Development	Since the college is an affiliated college to Dibrugarh University, Assam, hence development of curriculum is outside the purview of the institution. The curriculum is designed developed by the affiliating University. Admission into the first semester of B.A level is done purely on the basis of merit. Students may opt for their own subjects. Government rules and policies are followed in case of reservation of seats for students. Admission committee constructed by the authority looks after the admission process.

E-governance area	Details
Planning and Development	The College website, e-mail ids and various WhatsApp groups have been formed for better functioning of administrative and academic matters. All important forms and formats as well as important official documents are uploaded for the ease of accessibility by various stakeholders.
Administration	The majority of correspondences between the college and the DHE (Assam) are done online in paperless form. The same process is also adopted with the Govt. of Assam. As far as internal administration is concerned the college has separate WhatsApp groups for teaching and non teaching staff. The college authority posts circulars and other staff and student related information on the WhatsApp groups and website of the college.
Finance and Accounts	All budgets, bills and other finance and accounts related works of the institution are conducted through e-governance.
Student Admission and Support	Admission related information's are timely uploaded in the college website so that they do not face any problem. The Union Body members are exempted from student fees. The Government of Assam (Dept. of WPT BC) offers scholarship for ST, SC OBC students. In this regard, College provides all possible help to gain this scholarship.
Examination	Although the Examination related notices are uploaded in the website by the affiliating University, the college also uploads all the examination related information in their website and WhatsApp groups

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	12/11/2018	02/12/2018	21
Refresher Course	1	27/02/2019	19/03/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college has a Teachers' Welfare Fund which helps the teachers to a longer extent.	Apart from that the college has a Teacher Employ Welfare Fund which helps both the Teaching Non Teaching employees in their need.	The college also maintaining a fund known as 'Student Welfare Fund'. This fund helps the meritorious but poor students for their bright future.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit is done regularly by an Auditor who is appointed by the governing body by the Government Auditors or CA. Internal audit gives the college an opportunity to know whether financial controls are adequate and operating effectively. The External financial Audit is conducted on a regular basis by a statutory Auditor, appointed by the Director of Audit (Local Fund), Govt. of Assam.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	Yes	Govt. of Assam	Yes	CA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution has a strong and active Parent-Teacher Association. The activities of the Association are as follows 1. The parent-teacher association generally sits once in a year, i.e. in the beginning of the semester classes and the Principal of the college analyzes the last results and keep it open for discussions. 2. The Parent-Teacher Association is closely associated with various activities of the institution oriented to its overall development. 3. The association discusses about the difficulties of the students and tries to remove it accordingly.

6.5.3 – Development programmes for support staff (at least three)

1. There is both Teaching and Non-Teaching welfare Fund in the college through which all the staff of the college has been benefitted. 2. Moreover, teachers from each department keep close contact with office staff to extend their support and advice to maintain record especially on accounts and taxes. 3. Computer training has been given to staff to develop their skill.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Information and Career guidance cell (ICGC) has been empowered and it is engaged in arousing career awareness among the students. 2. National Social Service (NSS) cell is there and it ensures the participation of the students in various social service activities like tree plantation, cleanliness drive and social awareness. 3. Workshop on newly introduce CBCS course

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Celebration of International Day of Yoga	21/06/2018	21/06/2018	21/06/2018	167
2018	Death Anniversary of Sri Sri Sankardeva	11/09/2018	11/09/2018	11/09/2018	134

2018	Collection of regular feedback for teachers, students and alumni	26/11/2018	26/11/2018	03/12/2018	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of International Womens Day on Gender Equity and Education	08/03/2019	08/03/2019	72	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Sankardeva Mahavidyalaya always takes initiatives to spread awareness towards the environment. The college is situated in a hilly area to prevent landslides every year our college organizes plantation drive in cooperation with the local community. As a result, the college is surrounded by hundreds of plant species. The college has a digital rain gauge in association with Yoko Hama University, Japan in the college campus for measuring the intensity of rainfall in this area. Replacement of another bulb with an LED bulb and turning off the lights and switching off electronic equipment around the college to conserve energy is another step taken by the college for the consciousness towards the environment. Digitalization helps our college to become more collaborative, efficient and green too by reducing the use of paper for an eco-conservative alternative. College authority always encourages students to use public transport instead of private vehicles.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	15/07/2	1			23

			018		Awareness on Cleanliness at Beloguri Satra, Narayanpur	Swachhta	
2018	1	1	15/09/2018	1	Special Camp on NSS at Letekupukhuri, the Birth Place of Madhabdeva	To clean the area of Letekupukhuri Than	53
2018	1	1	10/12/2018	1	Think and Work Together	Clean Campus Green Campus	48

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Governing Body	06/09/2018	The college administration executes all the programs with the approval of governing body. Duties and responsibilities of the Governing Body are mainly based on different Acts and Guidelines such as- Assam College Employees (Provincialisation) Act 2005, The Assam College Employees (Provincialisation) (Amendment) Rules, 2012, the Department of Higher Education of Government of Assam and the affiliated University.
Code of Conduct for Principal	06/09/2018	The principal is the chief guiding force of the Mahavidyalaya. The Principal is the mastermind behind all the policies and plans to be executed for a better tomorrow. The Principal is necessarily an impartial administrator, too strict in principle but at the same time sympathetic on humanitarian ground. He

		<p>never does discourage anybody but encourages for optimum result. He silently observes the activity of teaching, non-teaching staff and student and interfere wherever it seems urgent. If any discrepancy is noticed, he will at first try to settle in his level and if not then he will communicate the matter to his immediate higher authority. The Principal gives more important to quality rather than of quantity. Above all, the principal paid heed to good advice of teaching and non-teaching staff and student as well. The Principal obeys the different Act and guidelines such as Assam College Employees (Provincialization) Act 2005, The Assam College Employees (Provincialization) (Amendment) Rules 2012, The Department of Higher Education, Govt. of Assam and the affiliated university.</p>
<p>Code of Conduct for Teaching Staff</p>	<p>06/09/2018</p>	<p>Teaching staff is the key force of any educational institution. For maintaining of peace, harmony and discipline the teaching staff must follow the orders of the Principal. The teaching staff must dedicate themselves to the profession of teaching-learning for uplift of the student community. Teachers must utilize the time in proper way to make the student well conversant with the syllabus. Still the teaching staff must follow the guidelines issued by the University Grant Commission, i.e 40</p>

		<p>Hours of work load per week at the institution. Attending the college the teachers must sign their attendance register and also give Biometric attendance. Then the teachers must follow the class routine allotted by the competent authority. In case of examination, the teachers must be serious and should not neglect any duty entrusted over them. Teachers must give Home Assignments and also must arrange Departmental Seminars, Group Discussion etc .Before leaving the head quarter and also for casual leave the teachers must place written petition to the Principal. Apart from all these, the teaching staff must follow all the Govt.Acts, direction of DHEs and affiliated university.</p>
<p>Code of Conduct for Non-teaching Staff</p>	<p>06/09/2018</p>	<p>Non-teaching staff is the non-academic branch of any institution but very backbone of the institution. So, the non-teaching staff must obey the command of the institutional head for smooth running of the overall activities. Like the teaching staff, the non-teaching staff must avail themselves at the institution on time. They have to sign at the attendance register as well. He or she must be present at the college physically to perform assigned duties. If any member of the non-teaching staff, supposed to remain absent in the college, he or she must inform the Principal beforehand for management of man power. The non-teaching staff must</p>

		<p>maintain discipline, honesty and integrity. Non-teaching staff of our college maintain harmonies and cordial relationships with students and teachers. Being govt. employee, they must follow the Govt. Guidelines, directions from Director of Higher Education and the affiliated university.</p>
<p>Code of Conduct for Students</p>	<p>06/09/2018</p>	<p>The students must be sincere and dutiful in their studies. They must be regular in their attendance at college. They must not remain absent without serious circumstance. They must follow the command of the teachers as well as Principal. They must complete their Home assignment, and must attend the Seminars and Group discussions organized by respective department. Only the regular students can avail the benefit of certificate course introduced in the college. Again students, possessing rare talent in the field of shooting are provided with free coaching by the Shooting Range authority in Pistol and Rifle wing. The students must come to college wearing uniforms only. They must carry their photo identity card. Students coming on bikes must wear helmet for their own safety. Mobile phone is strictly prohibited in the college campus. In off period, students must attend the college library. No student can neglect any exam. If any exam is not attended by, then he or she may be fined by the</p>

authority. Apart from these, students must participate all non-academic activities

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of World Environment Day	05/06/2018	05/06/2018	52
Celebration of International Day of Yoga	21/06/2018	21/06/2018	167
Celebration of Independence Day	15/08/2018	15/08/2018	53
Death anniversary of Mahapurush Sri Sri Sankardeva	11/09/2018	11/09/2018	134
Teachers' Day Celebration	05/09/2018	05/09/2018	172
Celebration of Republic day	26/01/2019	26/01/2019	46

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Clean Campus Green Campus Initiatives: 2. Plantation of trees 3. Cleanliness drive 4. Installation of Dustbin 5. Change to LED Light Bulb

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1 Title: Workshop on "Ankia Nat" Objectives of the workshop: The main objectives of the workshop are to enable the students to- 1. To impart knowledge on the classical performing art form or drama of Assam as well as the literary language form, the Brajabuli language, of medieval Assam and the aesthetic value of the Nats. 2. To make them understand about body language, power of team work, speaking style etc 3. To play various instruments related to classical and folk performing art e.g. Khula, flute, tala etc. 4. To develop communicative skill and confidence so that they can perform in front of the public. Sankardeva Mahavidyalaya organized a one month workshop in collaboration with Sankardeva Study Centre on "Ankia Nat". Ankia Nat is considered as one of the famous classical performing art form of Assam since 15th Century. Vaishnavite Guru Sankardeva and Madhabdeva were the creators of Ankia Nat. There are about 50 students from various departments of the college joined in the Workshop. Mr. Haricharan Boruah Barbayan, who is the National Award Winner from Sangit Natak Academy and Mr. Upen Chandra Bora were the Resource Person in the said workshop. The participants were taught about Ankia Nat and its performing style- Gayanbayan, Sutradhara, Nritya (dance form of Krishna, Rama, Sita etc) Abhinay etc. At the end of the day of month long Workshop, the college organized a cultural felicitation programme where the students perform Sankardeva's Ankia Nat "Ramabijaya" at the college auditorium in front of the local people.

Best Practice: 2 Title: Aalap, Ek Anwesana (Book Review) Objectives 1. To develop curiosity among the students on different types of books. 2. To create an intellectual environment in the educational institution. 3. To give students a platform to talk and discuss on specific

topics at the interaction. 4. To help to establish an intellectual relationship between teachers and students through interactions. Alapa, Ek Anwesana (Book Review) was organized by Assamese departmental forum 'Sahitya Chora' of Sankardeva Mahavidyalaya, in the month of October, 2017. The programme was arranged with the interaction of enriching the student with the completion of book review. Book Review is a very important aspect of literature and it is very useful for literature students. This kind of programme especially encourages students to make them more enthusiastic to study books. AALAP is very essential because it helps intellectual upliftment of Students. This programme helps to grow interest among the student to go through the aspect of book review. Outcomes This programme increases the student's interest in reading books. Apart from that it develops intellectual analysis on books and increases intellectual excellence among the participants. 1. As the students book-reading mentality develops the attitude towards the content changes. It is beneficial to learn new techniques of study. 2. Through this program students could learn about different perspectives of books. 3. Non-learners can also learn speaking techniques. It helps to develop a cordial relation between students and teachers. In a large society, it can be said to be a primary stage of communication. It attracts students to literature and inspires them to create and contribute in literature field.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sdm.org.in/uploads/files/Best%20practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Education for Promotion of Moral Values Moral values are guiding principles of life. It is important for the all-around development of an individual. Morality or values reflect ones personality, attitude, behavior, mission and vision. Values are the backbone of any personality, religion, society, or nation. Moral values can bring peace of mind, a joyful environment, a better quality of life, sustainability, harmony in the global society. A country like India has a tradition of moral values and education at various stages. Being a diversified country in religion as well as geographical region moral education in India was basically through religious talks or otherwise. Our country finds itself faced with serious tensions and challenges of corruption, casteism, communalism, and regionalism etc. Value-oriented education can go a long way in curbing these fissiparous tendencies and inculcate the sentiments of unity and solidarity among various sections of Indian society. Character is the foundation of self-development. Character formation requires the development of traits such as purity, perseverance, faith, sincerity, obedience, fortitude, veneration, humanistic tendency etc. Education is a process of developing ones personality and not just gaining certificates and skills. Education is a process by which character is formed, the strength of mind is increased, intellect is expanded and one learns to stand on ones feet. Looking at this vision, SankardevaMahavidyalaya started a centre known as 'Sankardeva Study Centre'. The main objective of this centre is the transmission of moral values given by our Mahapurusha Sri SriSankardeva and Sri SriMadhabdeva also their contribution and abiding values. This centre gives important to teach Sankardeva's contributions in bringing unity and integrity to the Assamese society. As we all know that Madhabdeva is the chief of many Vaishnavite and fortunately his birthplace was Barnarayanpur that is situated very near to this College. There are many Vaishnava Thana-Satra's around it. Hence, the purpose of this study is to learn their significance. With the help of this students not only learn about moral values but also can develop their tolerance and brotherhood. It

gives importance to develop student's knowledge of classical music, dance, drama, and other products of various art forms of the Sankardeva tradition.

Provide the weblink of the institution

[https://sdm.org.in/uploads/files/Institutional%20Distinctiveness\(3\).pdf](https://sdm.org.in/uploads/files/Institutional%20Distinctiveness(3).pdf)

8.Future Plans of Actions for Next Academic Year

1. Organisation of Workshop on CBCS 2. Repairing of library reading room, Principals and Vice-Principals office 3. Installation of Dustin 4. procurement of more books for college library 5. Purchasing of equipment for science laboratory 6. Establishment of Design House 7. More activities under Sankardeva Study Centre 8. Planning for installation of Vermicompost 9. Construction of new classrooms for English and Hindi Department 10. Planning for construction of separate room for IQAC